

Waganakising Odawa

Gaming Authority

Aaron Otto

Kevin Gasco

Belinda Bardwell

Tribal Administration Building, 7500 Odawa Circle, Harbor Springs, MI

Court Room

October 8, 2012

9:00 a.m.

MINUTES

Call to Order: 9:04 a.m.

Committee Member Roll Call

Present: Gaming Authority Chair Kevin Gasco, Aaron Otto, Belinda Bardwell (absent)

Casino Staff Present: General Manager David Wolf, Financial Director Roger Borton, Human Director Melissa Richards, Benefits Representative Tara Otto-Brill, HRIS Analyst Mandy Oliver, HR Support Clerk Kristina Forreider, Development and Recruiting Manager Katie Eberly, Director of Gaming Operations Frank Kersh

Legislative Staff and Council Members: Legislative Services Attorney Donna L. Budnick, Director of Treasury Garrow

Guests: None

Adoption of Agenda

Motion made by Aaron Otto and supported by Chair Gasco to adopt the agenda of October 8, 2012.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Bardwell)

Motion carried.

Minutes

Motion made by Chair Gasco and supported by Aaron Otto to approve the Meeting Minutes of September 22, 2012.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Bardwell)

Motion carried.

General Session /Old Business

A. General Manager Report presented by General Manager David Wolf.

1. September OCR

B. Director of Finance Report

1. September Waterfall and September 2012 Financial Statements

Motion made by Chair Gasco and supported by Aaron Otto to go into closed session for confidential business.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Bardwell)

Motion carried.

Belinda Bardwell arrived at 9:17 a.m.

Motion made by Aaron Otto and supported by Chair Gasco to return to open session.

Vote: 3-Yes, 0-No, 0-Abstained, 0-Absent

Motion carried.

New business

Feedback from Community Input- None

Acknowledge receipt of:

- A. Policy Revisions 1307, 1307 Part II, and 1308**
- B. Policy and Procedure Revisions dated 8/28/12**
- C. TMICS Violations:**
 - 1. 12-TM-006 with Management Response**
 - 2. 12-TM-007 with Management Response**
 - 3. 12-TM-008 with Management Response**
 - 4. 12-TM-009**
 - 5. 12-TM-010**
- D. Audits:**
 - 1. Drop and Count 2012-05**
 - 2. IT 2012-06**
 - 3. Title 31 2012-04**

Motion made by Chair Gasco and supported by Belinda Bardwell to table the acknowledgement of receipt of the Policy Revisions 1307, 1307 Part II, and 1308; Policy and Procedure Revisions dated 8/28/12; TMICS Violations: 12-TM-006 with Management Response, 12-TM-007 with Management Response, 12-TM-008 with Management Response, 12-TM-009, 12-TM-010; Audits: Drop and Count 2012-05, IT 2012-06, Title 31 2012-04.

Vote: 3-Yes, 0-No, 0-Abstained, 0-Absent

Motion carried.

General Discussions

A. Model T parking in former Victories parking lot or OCR.

Discussion held on use of the OCR parking. GM will look into the matter.

B. 401K update

Discussion held on who is on the team, findings and recommendations, fees paid to the consultant and scheduling of meetings. Treasury Director Garrow will contact RFP Manager Tal and get more information on the costs.

C. Policy questions

1. How is overtime decided?

Discussion held on how overtime is decided by management.

2. Any policy regarding nepotism?

Prior communication held between GA Bardwell and HR Richards.

3. Medical leave/

Discussion held on looking into whether there is need to have a GED program.

4. Mentorship program?

Bardwell requests for an update of the mentorship program. Graduation is December 18, 2012 with 31 graduates. Leadership develop will have 10 graduates.

5. Citizens to be managers at the proposed Mackinaw City satellite?

6. Invitations: 3rd Quarter Superstar Banquet RSVP (10/17 @11:30 am in the Huron Room-Odawa Hotel)

Chair Gasco will be attending.

7. GA to approve committee members working at the OCR to review files of former GBOD

Motion made by Bardwell and supported by Otto to approve the GA members to review files of former GBOD as part of their official duties.

D. Community Input

1. Security personnel anger issues? Domestic assault of an elder?

Discussion held on use of criminal history of convictions as part of the minimum criteria for certain positions.

2. Impartiality/objectivity regarding hiring policies?

Numeric scoring is done by no less than two managers. Based on the calculations, the person with the higher score is offered the position.

Public Comment opened: 9:53 a.m.

No comments, closed at 9:54 a.m.

E. Community Input

1. None

F. Discussion on the Team Member Handbook (version 10_2012)

GA reviewed the handbook and made suggested changes.

Bardwell departed.

Next Meeting:

Next Meeting Date: November 17, 2012 at 9:00 a.m. at Tribal Council Chambers

Adjourn

Motion made by Aaron and supported by Aaron Otto to adjourn meeting at 4:17 p.m.

Vote: 2-Yes, 0-No, 0-Abstained, 0-Absent (Bardwell)

Motion carried.